



**Internship Opportunity
at Innovative Non-Profit Organization
Boston, MA**

Available as of January 4, 2010

PRODUCT STEWARDSHIP INSTITUTE, INC.
www.ProductStewardship.us

The Product Stewardship Institute (PSI) seeks an enterprising individual who thrives in a fast-paced, small organization. PSI is conducting cutting-edge work on product stewardship and sustainability, and seeks an intern who has energy, enthusiasm, and creativity. The PSI intern will work on a variety of tasks, which will allow the intern to become informed about current stewardship programs in a variety of different product industries. PSI staff will assist the intern in developing one or two specific projects for which the intern can take primary responsibility. The intern will also be expected to perform some administrative assignments, as do all staff. There will be significant learning opportunities pertaining to substantive initiatives.

Time Commitment: Approximately 15 hours/week + full time opportunity during breaks and summer.

Compensation: Unpaid, with potential for paid over time, pending funding.

Potential tasks might include:

- Conduct research to support ongoing product stewardship projects that have the potential to change the current paradigm of waste management.
- Develop and assist in writing and editing technical documents.
- Support PSI's project on the economic and environmental benefits of product stewardship programs.
- Support PSI's project on the development of performance metrics to evaluate project success.
- Assist in developing funding proposals.
- Reach out to members and potential members by developing informational materials and social marketing opportunities that will create greater interest in PSI product stewardship projects.
- Update PSI's website and assist on press and communications.
- Organize national contact lists and databases to enhance the organization's ability to communicate with its constituents.

The intern should have excellent organization and communication skills, both written and oral, and be passionate about evoking change in the nation's waste management sector. The ideal

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candidate will be working toward an undergraduate degree in policy, political science, natural science, business administration, or a related field. The ideal candidate will have professional experience or knowledge related to environmental advocacy and/or a sufficient background in environmental and public health issues. The intern's thoughts and ideas will be considered seriously as a contribution to improving the organization as a whole, as well as forwarding its mission.

Please send a resume, cover letter, and two writing samples (preferably one short and one long) electronically to: lisa@productstewardship.us.

Please address all of the following within your cover letter:

- Are you able to reliably meet the minimum time requirement?
- Why are you interested in working on Product Stewardship Issues?
- What in your academic or professional experience makes you uniquely qualified for this position?
- What do you hope to gain from this experience?

The Product Stewardship Institute (PSI) is a national non-profit membership-based organization located in Boston, Massachusetts. PSI pursues initiatives to ensure that all those involved in the lifecycle of a product share responsibility for reducing its health and environmental impacts. Current products include pharmaceuticals, electronics, paint, fluorescent lamps, thermostats, phone books, batteries, and medical sharps.